
**Meeting of the Executive Member for Leisure &
Culture and Social Inclusion and Advisory Panel**

24 March 2009

Report of the Director of Learning, Culture and Children's Services

Service Plan: 2009/2010

Purpose of Report

1. The purpose of this report is to seek approval for the Service Plan for council services that are managed within the Lifelong Learning & Culture service arm.

Background

2. The services covered by this plan are:

- Adult and Community Education
- Arts and Culture
- Sport and Active Leisure
- Parks and Open Spaces
- Libraries and Heritage

3. The overarching aim of the plan is to deliver the Cultural City vision statement:

Celebrating both our uniqueness and our diversity, we will promote a culture that helps build a confident and creative community, welcomes and inspires resident and visitor alike, and encourages quality opportunities for fun, learning, and fulfillment open to all.

and to contribute to the Learning City vision statement:

To ensure all those who live and work in York have the education and skills that will enable them to play an active part in society and contribute to the life of the city. To ensure that the city is seen as an internationally recognized centre for education with a commitment to lifelong learning and creativity which is second to none.

5. The service arm's mission this is to make lifelong learning and culture opportunities available to *More People, More Often*. As an outcome of the Leisure and Culture review, and to help create joined up working, we propose to organise the plan under 4 outcomes (replacing the previous 5):

- **Vibrant Places and Spaces:** *We will work with others to ensure that the highest quality events, facilities and open spaces are available across the city for residents and visitors to enjoy and we will support local communities to direct their own cultural activities*

- **Active Lifestyles:** *We will increase participation in active lifestyles so that by 2013 we have the highest participation rates in active lifestyles of any city in the country.*
 - **Learning:** *We will maximise the council's contribution to increasing access to and take up of learning opportunities so that by 2013 our participation levels are amongst the best in the country across all sections of our communities*
 - **A Cultural Offer for Young People:** *We will make York a culturally exciting place for young people so that by 2013 a weekly 10 hour "Cultural Entitlement" is available to all young people and young people report that York is amongst the very best places to live in the country*
6. Some underpinning actions are also listed at the end that will assist with delivery of the plan as a whole.
 7. Monitoring reports will be brought back to EMAP in the usual way focussing on three things: the key strategic actions identified in the service plan, financial performance and performance against performance indicators. Key PIs are proposed within the plan.
 8. The planning cycle starts in September when the Departmental Management Team begins the process of building a budget for the following year on the basis of priorities identified in the strategic plans. Between September and December, strategic priorities are finalised for the following year. Following agreement about the budget in January, service and group managers are required to review their performance as part of the annual service planning exercise and to produce plans for the year ahead.

Options

9. This plan has been produced by service managers in response to the strategic plans for the authority. The Executive Members can modify service plans within the planning framework for the authority. Some of the early thinking from the Leisure and Culture Review is reflected in the plan. However, the plan will need to be amended over the forthcoming year as further specific proposals are brought forward to members.

Consultation

10. This service plan has been produced in line with the Lifelong Learning and Culture Plan (2008-11) and the budget process both of which have been subject to wide consultation. A version of the plan in a more accessible format will be produced for staff and partner organisations.

Analysis

11. Not applicable.

Corporate Priorities

12. The service plans reflect the national and local planning framework, including the Local Area Agreement and the Children and Young People's Plan. In particular they take account of the need:
 - To increase people's knowledge and skills to improve future employment prospects
 - To improve the health and lifestyles of people in York, in particular among people whose levels of health are the poorest
 - To improve the life chances of the most disadvantaged and disaffected children, young people and families in York.

Implications

Financial

13. Service Plans have been produced on a timescale that ensures they reflect the budget settlement for 2009/10. Each individual plan sets out the current draft budget for 2009/10 including the impact of growth and savings items approved in the budget process.

Human Resources (HR)

14. There are no direct implications for HR arising from this report.

Equalities

15. There are no equalities implications.

Legal

16. There is no statutory requirement for the production of service plans, though there is a strong expectation by District Audit and by inspection regimes such as Ofsted that they will be produced in order to support effective Performance Management.

Crime and Disorder

17. There are no implications beyond the individual actions listed in the plan.

Information Technology (IT)

18. There are no implications beyond the individual actions listed in the plan.

Property

19. There are no implications beyond the individual actions listed in the plan.

Other

20. There are no other implications.

Risk Management

21. The risk to the authority of not maintaining service plans is that there will be no appropriate mechanism for Performance Management of the work of the directorate.

Recommendations

22. The Executive Member is recommended to approve the Service Plan attached to this report:

Reason: In order to ensure that the Lifelong Learning & Culture management team is in a position to implement the strategic priorities of the directorate.

Annex A: The service plan

Contact Details

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Report Approved Date 10.3.09.

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Wards Affected: All

For further information please contact the author of the report

Background Papers:

Lifelong Learning & Culture Plan: Report to Leisure & Culture EMAP, 5 June 2007